



Volunteer Physician's Release Policy

Subject: Volunteers

Policy: Physician's Release

Revised: New

Effective Date: 7/26/18

Introduction and Purpose:

Hilltop is committed to providing a healthy and safe working environment for employees and volunteers. The physical and psychological well-being of volunteers is important to Hilltop. In order to clarify the circumstances when Hilltop will require a physician's release from a volunteer, this policy has been established.

Policy: Volunteers who are under the care of a Physician and require restrictions or limitations to any activity are requested to have a release from their physician as their ability to satisfactorily and safely perform their volunteer duties with or without restriction. A physician's release may also be required when a volunteer has been hospitalized or has been ill for 14 consecutive days or more. The volunteer may not be allowed to serve or return to service with Hilltop until the release has been submitted and reviewed by the corporate nurse.

Procedure:

1. If a volunteer is under the care of physician, has been hospitalized or ill for 14 days for more, the volunteer may be required to submit a physician's release to the corporate nurse for review.
2. The corporate nurse will review the physician's release and discuss any limitations or restrictions with the volunteer.

3. The corporate nurse will notify the Manager of Volunteer Services of the conditions to which the volunteer can safely serve and forward a copy of the physician's release to Volunteer Services for the volunteer's file.