



Performance Indicators One-on-One

PERFORMANCE INDICATORS

INDICATOR:

Orange arrow-shaped field for indicator input.

PERFORMANCE:

Lined area for performance notes.

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Orange arrow-shaped field for indicator input.

PERFORMANCE:

Lined area for performance notes.

Vertical lined area for other items.

OTHER ITEMS

FOLLOW UP...

Large lined area for follow-up items.

DON'T FORGET TO SEND THESE FOLLOW UP ITEMS IN PREFERRED FORMAT (EMAIL, CALENDAR INVITES, TEAMS AGENDA, ETC)